

# Agape Ministry Summer Camp Nurse

## Job Description

**The Head Nurse is a seasonal employee of Agape Ministry, reporting directly to the Program Director and Executive Director. The Head Nurse is responsible for overseeing the Health Hub during all camper sessions, managing medication procedures, responding to medical needs and injuries, maintaining health records and supplies, and ensuring compliance with ACA (American Camp Association) standards. The position also involves routine cleaning and sanitizing of the Health Hub and maintaining a safe, welcoming space for campers and staff.**

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### Qualifications

The ideal candidate will meet the following requirements:

1. Must be a licensed Registered Nurse (RN).
2. Be a practicing Christian committed to the camp's mission.
3. Hold current clearances, including:
  - Child Abuse History Clearance
  - Criminal Background Check
  - FBI Fingerprinting
4. Hold or be willing to obtain current CPR and First Aid certifications.
5. Be at least 18 years old.
6. Demonstrate strong communication and organizational skills.
7. Be dependable and able to follow through on tasks independently.
8. Be a self-starter who can work without constant supervision.
9. Maintain a flexible work schedule, including weekends.
10. Hold a valid driver's license.
11. Be able to traverse campgrounds, including uneven terrain.
12. Have reliable transportation.

## **Responsibilities**

- Collaborate with camp leadership on:
  - Camper medication disbursement
  - General medical care and assessments
  - Emergency room visits when necessary
  - ACA-compliant health documentation
  - Inventory and ordering of medical supplies

## **Health Hub Operations**

1. Be available on Sunday afternoons to assist with camper registration:
  - Collect health forms
  - Conduct health interviews
  - Collect and log camper medications
2. Supervise and care for campers and staff visiting the Health Hub.
3. Maintain medication organization, storage, and records.
4. Deliver and administer medication to campers as scheduled.
5. Keep the Health Hub clean and sanitized daily.

## **Professional Conduct & Camp Culture**

6. Model appropriate and professional behavior for campers and staff:
  - Adhere to Camp Agape and ACA policies
  - Maintain personal and professional boundaries
  - Promote and protect the health and safety of all camp participants
  - Demonstrate care for the natural environment and camp facilities

## **Communication & Leadership**

7. Consult with the Executive Director as needed regarding camper health issues or policy concerns.
8. Perform additional duties as assigned by the Executive Director.