

# Agape Assistant Cook Job Description

The Agape Assistant Cook is a part-time seasonal employee of Agape Ministry with responsibilities for preparing nutritious meals for campers and staff during the summer camping season.

## **Qualifications:**

1. Be a practicing Christian.
2. Have current child abuse and criminal clearances, including FBI fingerprinting.
3. Hold current CPR and First Aid certifications or attain them once employed.
4. Be at least 19 years of age.
5. Have supervisory and organizational skills.
6. Have experience in food preparation for groups up to 50 and menu planning with special concern for the needs of children.
7. Be knowledgeable and/or trained in the use of kitchen equipment and propane grill.

## **Essential Functions:**

1. Be able to lift large pots of water/food to and from the stovetop and oven.
2. Be able to lift large boxes and canned goods on and off storage shelves.
3. Must have the physical endurance to prepare and cook meals as well as clean up the kitchen and serving area after meals.
4. Must have a means of transportation.

## **Responsibilities:**

1. See that applicable governmental health regulations, ACA (American Camp Association) standards, and Camp Agape policies are maintained in the kitchen.
2. Plan and prepare nutritious and appealing meals.
3. Oversee meal preparation and kitchen clean-up.
4. Maintain written records of refrigerator and freezer temperatures. Maintain written records of wash and rinse water temperatures.
5. Keep a record of meals served.
6. Monitor kitchen equipment and supplies.
7. Respond to special dietary needs of camps, staff, and guest.
8. Respond to camp programmatic needs.
9. Report to the Food Service Manger and Program Director (or Executive Director)
10. Other duties as required.

**Salary:** \$3,800 @ \$17 an hour times 30 hours a week. 7 ½ weeks

**Dates:** June 10<sup>th</sup> – August 3<sup>rd</sup>